

*Minutes of an ordinary meeting of Burghclere Parish Council held on
1st April 2019 at 7.30pm at the Portal Hall*

Present: Cllrs Harvey (Chair), C James (Vice Chair), R Carrow, R Butler, G Morton, S Whiting, B Canning
S Jones (Clerk), Borough Cllr Izett (part), 1 parishioner

1. Apologies

Apologies were received and accepted from Cllr Findlay.

2. Declaration of members' interests for this meeting

Cllr Harvey advised one of the planning applications is his neighbour so he will not participate in the decision relating to that application.

3. Confirm the minutes of the meetings held on 11th March 2019

The minutes of the meeting on 11th March 2019 were confirmed as a correct record and signed by the Chairman.

4. County councillor report

County Cllr Thacker was unable to attend the meeting so there was no report.

5. Borough councillor report

Borough Cllr Izett advised that the Borough have been dealing with Brexit. There are various groups set up and tasked with dealing with any issues they can assist with. There are also specific advisors set up to assist parish councils with any queries they may receive. There is a network of regional coordinators who hold weekly discussions. A Hampshire and Isle of Wight resilience forum has also been set up and prepares for any emergency planning which may be needed.

The borough is officially in purder due to the elections which take place on 2nd May. A 3rd of council seats are up for election. At a recent meeting the current council leader advised he would be standing down, he has been the leader for 7 years. The deputy leader advised he will also be standing down. New leaders will be selected after the elections.

6. Parishioners' open time, including Miniature railway update

Cllr Morton will advise on the miniature railway update under item 11.

Cllr Whiting advised that it has been noticed that rubbish bins are left out of properties once they have been emptied. It was agreed that an item would be put in the magazine and include details of the brown bin collections. Cllr Izett advised there have been a few issues with the new contractors and there appears to have been a lack of care; any incidents can be reported to him.

Cllr Whiting also mentioned the pine trees in Church Lane, they need some urgent work, but they are entwined with the BT and electricity wires, so the utility providers will need to be called in to help with the works. This needs to be carried out as soon as possible due to the proximity to the school.

7. Chairman's comments

The Chairman advised he has no comments to make.

8. Planning applications received since 11th March 2019:

Application number	Location	Description	Decision
19/000634/HSE	Hazel Cottage, 1 Scouses Corner, Sydmonton Road	Erection of single storey rear extension and first floor side extension.	No objections.
19/00409	The Oxdrove House, Oxdrove, Burghclere	Erection of tennis court and 2.7m high green fencing and netting.	Declined due to the impact on nearby neighbours.

Decisions since 11th March 2019:

18/03701/LBC – The Oxdrove House, Oxdrove, Burghclere, RG20 9HJ

Proposed internal works to form extended kitchen.

Decision: Granted

19/00006/FUL - Greenmantle Ox Drove Burghclere RG20 9JS

Erection of 1 no. 4 bedroom two-storey dwelling

Decision: Granted

18/03641/HSE - Foresters Broken Way Adbury Holt Newtown RG20 9BW

Alterations of carport and porch roof to create new entrance hall; conversion of integral garage to habitable accommodation; erection of single storey side extension; conversion of existing log store to habitable accommodation and extension of log store roof.

Decision: Granted

Cllr Morton advised he would like to know the factors in BDBC's decision relating to Greenmantle planning application which was objected to by the parish council. The clerk will investigate this.

9. Neighbourhood Plan

Cllr Carrow circulated his report (attached) dated 20190401, and read the contents to Cllrs. He highlighted the following points:

- a project timetable separate to that of the NP should be drawn up.
- The project would not be irreversible as Cllr Carrow was clear he would not want the council to embark on a project the consequences of which are not fully understood.
- A separate group will be needed to manage this project, but Cllr Carrow would not be able to Chair this along with the NP committee.

Cllr Izett left the meeting at this point.

10. Lengthsman Update

The clerk will circulate the hours assigned to Burghclere for 2019-20 and Cllrs can review jobs they would like to be carried out.

11. Sports Club report

Cllr Morton attended the sport club meeting at 6.30 this evening. He advised the AGM is this Thursday 4th April at 6,30pm for a 7pm start.

There is a steam running day on 18th April.

Accounts continue to look healthy,

Cllr Morton advised the sports club would like to replace the signs at the entrance, and he circulated the proposed plans for the new signs. Cllr James pointed out planning permission will be needed due to the size of the signs.

Cllr agreed the new signage.

Cllr Morton circulated the plans for the proposed new paved area/viewing area outside of the club house. The paved area will include planters and tables and chairs, and there will be some adjustments to the fencing. It was agreed a sign needs to be put up to ensure it is clear to everyone that they are welcome. Access and parking will need to be managed.

All Cllrs agreed to the new area.

Cllrs discussed the trees at the boundary of Elkington close and the sports ground; they need work carried out, but timing is now not good as it is bird nesting season. The question was raised whether this can be delayed until next winter? Cllr Canning pointed out as long as the trees were not a danger to anyone. Also the ivy will be removed to reduce windage.

All Cllrs were agreed to postpone the project. Cllr Morton has also advised the sports club they will be responsible for 50% of the costs which was received well.

There have been offers of help to carry out the works which are gratefully received.

The sports club have requested that the football pitch be turned around so they can accommodate some of the older teams, as the pitch is not large enough at present. This will remove the possibility of a cricket pitch and is also a direct contradiction of the agreement when the miniature railway was established. Cllrs declined this request based on what had previously been agreed and advised by the sports club.

12. Website update and progress report

Cllrs Carrow and James advised the NP information is on the site and ready to read. The next stage is to sort out the parish council information and ensure that is all published, which will be carried out as soon as possible.

13. Footpaths report

There was no report as Cllr Findlay was not present, however Cllr Morton asked if any progress has been made relating to the stile installed on the West Street footpath? The clerk advised a letter has been written to the resident, but no response received as yet.

14. Accounts

The following payments were presented for approval.

The Clerk also circulated a bank reconciliation, as attached.

02/04/2019	Mar	PAYE	Month 12	2516		£150.00
02/04/2019	Mar	Clerk's salary	S Jones 05.03.19-02.04.19	2517		£288.00
02/04/2019	Mar	Clerk's expenses	S Jones 05.03.19-02.04.19	2517		£25.00
02/04/2019	Mar	Litter Warden Salary	F Knott 05.03.19 - 02.04.19	SO		£312.00
02/04/2019	ONeill Homer	Invoice 668	Neighbourhood Plan	2518		£1750.00
02/04/2019	ONeill Homer	VAT	Neighbourhood Plan	2518		£350.00
02/04/2019	ONeill Homer	Invoice 687	Neighbourhood Plan	2519		£3575.00
02/04/2019	ONeill Homer	VAT	Neighbourhood Plan	2519		£715.00
				TOTAL		£7165.00

15. Clerk's report

The Clerk advised that there are various outstanding issues she is waiting responses to, she will continue to find answers to the queries and report back.

There being no further business the Chairman closed the meeting at 8.45pm.

The next place will be the AGM and will take place on Monday 13th May 2019.

Chairman _____ Date _____