

# BURGHCLERE PARISH COUNCIL

Clerk: Mrs J Letsome, Portal Hall, Church Lane, Burghclere, RG20 9HX  
07851 956078 E-mail: clerk@burghclerepc.com

**Parish Councillors are summoned to a meeting of Burghclere Parish Council on  
Monday 10<sup>th</sup> June 2024 at 7pm**

**to be held in the Portal Hall Club Room**

## A G E N D A

- 1. Apologies**
- 2. Declaration of members' interests for this meeting**
  - *To be submitted to the Clerk prior to the meeting*
- 3. Confirm minutes of the Ordinary Council Meeting held on 13<sup>th</sup> May 2024**
  - *To be circulated prior to the meeting*
- 4. Confirm minutes of the Annual Council Meeting held on 13<sup>th</sup> May 2024**
- 5. Review progress of actions from both meetings held on 13<sup>th</sup> May 2024**
  - *As given at end of agenda*
- 6. Notes of Annual Parish Assembly 14<sup>th</sup> May 2024**
  - *Receive and accept as a true record.*
- 7. To receive minutes of Pinder Recreation Trust meeting held 8<sup>th</sup> April 2024**
  - *To be circulated and accepted as a report to this meeting.*
- 8. County councillor report**
- 9. Borough councillor report**
- 10. Parishioners' open time**
- 11. Chairman's comments**
- 12. Sports Club**
  - *Receive update and discuss consultation progress with sports club representatives.*
- 13. Planning applications and appeals received since 13<sup>th</sup> May 2024**
  - **To consider:**

**24/00989/FUL** Dodds Farm Well Street Burghclere  
Construction of roof building over existing silage clamp

**Response due by:** 5<sup>th</sup> June 2024 – extension agreed.

Documents available here:

[24/00989/FUL | Construction of roof building over existing silage clamp | Dodds Farm Well Street Burghclere Hampshire RG20 9NF \(basingstoke.gov.uk\)](#)

**T/00234/24/TPO** 4 Stembridge Close Burghclere RG20 9AL  
Tree 1 Oak: prune. Tree 2 Oak: reduce to 20ft stem (monolith)

**Response due by:** 10<sup>th</sup> June 2024 – extension agreed.

Documents available here:

[T/00234/24/TPO | Tree 1 Oak: prune. Tree 2 Oak: reduce to 20ft stem \(monolith\). | 4 Stembridge Close Burghclere Hampshire RG20 9AL \(basingstoke.gov.uk\)](#)

**24/01100/LBC** Wergs Manor Well Street Old Burghclere RG20 9NH  
Various external renovations and replacement of 1 no. door and 1 no. window

**Response due by:** 12<sup>th</sup> June 2024

Documents available here:

[24/01100/LBC | Various external renovations and replacement of 1 no. door and 1 no. window. | Wergs Manor Well Street Old Burghclere Hampshire RG20 9NH \(basingstoke.gov.uk\)](#)

○ **To note:**

- Planning Applications received for consultation after the meeting agenda has been published may also be considered.
- Planning Applications currently being considered/in appeal to be reviewed as required.
- Planning Applications requiring response prior to meeting date
- Decisions recorded by B&DBC since previous meeting:

**22/01162/LDED** Annexe At Froyle House Harts Lane Burghclere RG20 9JN  
Granted

**T/00093/24/TPO** Fernlea Heatherwold Newtown Newbury  
Granted: T1 Beech - Crown lift removing the 3 lowest limbs,  
Refused: T1 Beech - Crown thin by 10%

**24/00709/FUL** Heatherwold Stud Farm Ox Drove Burghclere RG20 9DU  
Granted

**T/00199/24/TPO** 4 Stembridge Close Burghclere RG20 9AL  
Grant

- Extinguish Highway Rights over Land Adjacent to Sydmonton Road, Burghclere RG20 9LG  
*To note application successful.*

#### **14. Planning update**

- *To note updated Neighbourhood Planning Protocol*
- *To consider and agree dissolution of Neighbourhood Planning Steering Group*

#### **15. Community Engagement**

- *To review draft of June “Burghclere Bulletin”*

#### **16. Renewable Energy and Climate Change**

#### **17. Electric Vehicle Chargers**

- *Receive updated information if available.*

#### **18. Road and Flooding matters.**

#### **19. Footpaths report**

#### **20. Burghclere Common**

- *To agree expenditure of £675 for cost of Mulch & Cut & Collect flail and Bracken Spraying.*

#### **21. Lengthsman**

*To note and agree:*

- *Signing of agreement for scheme to 2026*
- *Final tasks for next visit date of 22<sup>nd</sup> June*
- *Allocation of additional 6 hours*

#### **22. Tree report**

#### **23. Website/IT update**

- *Parish*
- *Pinder*
- *To consider a proposal to change to a gov.uk domain name, to agree the name of the new domain and to continue to own the current domain.*

#### **24. Neighbourhood Community Infrastructure Levy**

*To consider payment received of £1886.13.*

#### **25. Accounts**

- *All documents to be circulated prior to the meeting:*
  - *To note monthly payments previously approved and approve any additional payments,*
  - *To receive and note monthly bank reconciliation.to 31<sup>st</sup> May 2024*
  - *To receive and consider Internal Auditor report.*
  - *To note and agree 17<sup>th</sup> June – 26<sup>th</sup> July as dates for the Notice of Public Right and Publication of unaudited AGAR for year ending 31<sup>st</sup> March 2024.*

**26. Clerk’s report**

**27. Future meetings**

- *Ordinary meeting Monday 1<sup>st</sup> July 2024 7pm*

*Public or Press are welcome to attend. Alternatively, Parishioners are invited to submit comments to the Clerk via telephone - 07851 956078 or email – [clerk@burghclerepc.com](mailto:clerk@burghclerepc.com).*

*The meeting minutes will be published on the parish website – [www.burghclerepc.co.uk](http://www.burghclerepc.co.uk).*

**Jacqui Letsome, Clerk – 5<sup>th</sup> June 2024**

**Actions from May ordinary meeting:**

<b>Item No:</b>	<b>Action</b>	<b>Due by</b>	<b>Progress</b>	<b>Owner</b>
300	Upload 8 <sup>th</sup> April 2024 meeting minutes to website		Actioned	Clerk
307	Submit planning responses.		Actioned	Clerk
309	Burghclere Bulletin flyer for sports club		Actioned	Clerk
313	Investigate flooded footpath			Cllr Whiting
314	Add update on obtaining gov.uk domain to next agenda.		Actioned	Clerk
315	Upload amended Action Plan to website		Actioned	Clerk
316	Submit Lengthsman tasks when date known			Clerk
317	Submit CIL report to B&DBC		Actioned	Clerk
317	Add available CIL funds to next agenda		Actioned	Clerk

318	Progress payments		Actioned	Clerk/Chair
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### **Actions from May Annual Council Meeting**

<b>Item No:</b>	<b>Action</b>	<b>Due by</b>	<b>Progress</b>	<b>Owner</b>
All	Clerk to update website to note new details.		Actioned	Clerk
All	Clerk to inform B&DBC of new details and vacancy		Actioned	Clerk
13	Update bank signatories		In progress	Clerk