

BURGHCLERE PARISH COUNCIL

Clerk: Mrs J Letsome, Portal Hall, Church Lane, Burghclere, RG20 9HX
07851 956078 E-mail: clerk@burghclerepc.com

**Parish Councillors are summoned to a meeting of Burghclere Parish Council on
Monday 1st July 2024 at 7pm**

to be held in the Portal Hall Club Room

A G E N D A

- 1. Apologies**
- 2. Declaration of members' interests for this meeting**
 - *To be submitted to the Clerk prior to the meeting*
- 3. Confirm minutes of the Ordinary Council Meeting held on 10th June 2024**
 - *To be circulated prior to the meeting*
- 4. Review progress of actions from meeting held on 10th June 2024**
 - *As given at end of agenda*
- 5. To receive minutes of Pinder Recreation Trust meeting held 13th May 2024**
 - *To be circulated and accepted as a report to this meeting.*
- 6. County councillor report**
- 7. Borough councillor report**
- 8. Parishioners' open time**
- 9. Police report**
 - *To receive update including latest local crime statistics (if available)*
- 10. Chairman's comments**
- 11. Planning applications and appeals received since 10th June 2024**
 - **To consider:**
24/01345/ROC & 24/01340/LBC Norman Farm Well Street RG20 9HS
Variation of Condition 4 of 23/02254/FUL - (Change of use of barn in use as residential store to residential annex and holiday accommodation, and for associated conversion works including site works) - Reference the mitigation recommendations in the Ecology Report dated May 2024

Response due by: 5th July 2024

Documents available here:

[24/01345/ROC | Variation of Condition 4 of 23/02254/FUL - \(Change of use of barn in use as residential store to residential annex and holiday accommodation, and for associated conversion works including site works\) - Reference the mitigation recommendations in the Ecology Report dated May 2024. | Norman Farm Well Street Burghclere Hampshire RG20 9HS \(basingstoke.gov.uk\)](#)

○ **To note:**

- Planning Applications received for consultation after the meeting agenda has been published may also be considered.
- Planning Applications currently being considered/in appeal to be reviewed as required.

22/03203/FUL Land Between The Junction Of Winchester Road And Harts Lane

- Decisions recorded by B&DBC since previous meeting:

24/00545/LBC Portal Cottage Church Lane Burghclere Hampshire RG20 9HX
Granted

- 24/00989/FUL Dodds Farm Well Street Burghclere
Granted

12. Planning update

13. Community Engagement

- *To review draft of July “Burghclere Bulletin”*

14. Renewable Energy and Climate Change

15. Electric Vehicle Chargers

- *Receive updated information if available.*

16. Road and Flooding matters.

17. Footpaths report

18. Website/IT update

- *Parish*
- *Pinder*
- *To receive update on change to gov.uk domain name and consider quotes if available.*

19. Documents for review

To consider and approve terms of reference for:

- Staffing Working Group (amended from committee)
- Planning Working Group
- Finance Working Group
- Footpaths Officer
- Tree Officer

20. Accounts

- *All documents to be circulated prior to the meeting:*
 - *To note monthly payments previously approved and approve any additional payments,*
 - *To receive and note monthly bank reconciliation.to 26th June 2024*
 - *To actual/budget report to 26th June 2024.*

21. Clerk's report

22. Future meetings

- *Ordinary meeting Monday 2nd September 2024 7pm*

Public or Press are welcome to attend. Alternatively, Parishioners are invited to submit comments to the Clerk via telephone - 07851 956078 or email – clerk@burghclerepc.com.

The meeting minutes will be published on the parish website – www.burghclerepc.co.uk.

Jacqui Letsome, Clerk – 26th June 2024

Actions from June ordinary meeting:

Item No:	Action	Due by	Progress	Owner
17 & 18	Upload 13 th May 2024 meeting minutes to website		Actioned	Clerk
19 c/f	Investigate flooded footpath			Cllr Whiting
19 c/f	Progress bank signatory changes		In progress	Clerk
20	Upload assembly notes to website		Actioned	Clerk
24	Report Earlstone Common concerns to Community Safety team		Actioned	Clerk
26	Submit responses to planning applications		Actioned	Clerk
26	Inform Borough Cllr Izett of view re Froyle House decision		Actioned	Clerk

29	Amend and share Burghclere Bulletin		Actioned	Clerk
31	Write to residents re overgrown hedges		Actioned	Clerk
33	Write to Highclere Estate re footpath		Actioned	Clerk
35	Sign and return Lengthsman agreement		Actioned	Clerk
35	Complete and return Lengthsman schedule		Actioned	Clerk
37	Progress obtaining gov.uk domain and add update to next agenda		In progress	Clerk
39	Progress payments		Actioned	Clerk
39	Submit AGAR for external audit		Actioned	Clerk
39	Cancel LCPD membership		Actioned	
39	Publish public right to inspect		Actioned	Clerk
39	Amend Staffing Committee TOR		Actioned	Clerk