

20180531-Notes from NP SG Meeting 30 May

Attendance:

Steve Bungay - Resident
Richard Carrow - Councillor and Chairman NP Steering Group
Daniela Dillon - Resident
Tony Garland - Resident
Peter Harvey - Chairman Burghclere Parish Council
Cliff James - Councillor
Denis Matthews - Resident
Belinda Redpath - Resident
Sharon Rendall - Resident
Chris Saint - Treasurer Pinder Recreational Trust
Alison Stanton - Resident

Apologies:

Jamie Cooper - Resident

1. Declaration of Interests. SR wished to declare an interest having property in the Parish. RC thanked her and noted this was true of all present.
2. RC opened the meeting by recalling two numbers: 5, the target number of houses required of Burghclere in B&DBC's Local Plan and 36, the number of houses in groups above 5 (i.e. not single or up to 5) built in Burghclere in the last 15 years. These figures should be borne in mind; the first as an indicative planning guide and the second as an historic outcome (but not a target).
3. Review.
 - RC was grateful for the OH note from the last meeting, which was considered useful and contained helpful pointers. It tells us what has to be done, not how. SHELAA 2018 is due out at the end of May so inclusion of the field next to Reeves Cottage remains provisional. Mention of a 6th Form at the Clere School as a retrospective vision is in square brackets pending further consideration.
 - RC mentioned the Community Land Trust scheme and Right to Buy Orders (CRTBOs). Similar new schemes are Rural and Entry Level Exception Sites (RES/ELES). All rely on gifted or Parish owned land and may not be available, but the group should remain open to such possibilities. CS noted he had experience of these schemes.
 - RC reported on the HALC conference AS and he had attended. Locality toolkits were recommended: <https://neighbourhoodplanning.org/toolkits-and-guidance/page/2/>.
4. Task Groups. With the aim of balancing expertise and work commitments, RC invited the formation of 4 Task Groups:
 - Housing: CS, SR and DM. This would address housing, spatial options, site analysis and rural landowners (if necessary) as tasks from the OH note.
 - Business: AS & JC, who would examine economy (less engagement with rural landowners) and tourism.
 - Environment: DD & TG to consider design and green infrastructure.
 - Facilities: CJ and SB, addressing community facilities and schools.

RC and BR would work on the vision note, importing village background from the VDS and community engagement. Both would also assist Task Groups as/when.

Work was not mutually exclusive and members were invited to liaise and if so minded, support each other. At this stage some early conclusions may contradict others; this was fine and differences would be resolved as work progressed. Activity should be recorded, building both text and the evidence base for the draft Plan. Guidance should be sought from B&DBC and Locality guides and using other NPs as examples; Waddesdon in particular given previous OH engagement.

5. Timetable. Task Groups were invited to meet as frequently as they saw fit. SG meetings would continue on a monthly basis. RC issued the Project Plan timetable OH had passed to B&DBC.

6. AOB. Several points were raised:

- GDPR. SR would provide a draft regarding how contacts should be managed. RC, having already all NP information would be guardian.
- Consultants. TG asked for reassurance that expenditure would not fall to the Parish over and above the grant allocation. DM has agreed to liaise with OH and ensure costs are identified and managed.
- Maps. RC will engage B&DBC to acquire maps for use by Task Groups in various sizes and formats.
- SEA. RC noted that the Parish Council would bid for a SEA in the event site allocations were necessary, and that he would undertake to do so.

7. Date of next meeting. 1700 hrs Wed 27 Jun in the Portal Hall. CS noted he will be absent that day.