

20190815-Notes from NP SG Meeting 15 Aug

Attendance:

Richard Carrow - Councillor and Chairman NP Steering Group
Tony Garland - Resident
Cliff James - Chairman Burghclere Parish Council
Chris Saint - Resident

Apologies:

Steve Bungay - Resident
Daniela Dillon-Resident
Denis Matthews - Resident
Sharon Rendall - Resident
Belinda Redpath-Resident
Alison Stanton - Resident

Declarations of Interest. None declared.

1. **Review**. No matters were arising from the last meeting.
2. **Review of draft Regulation 14 pre-submission plan**.
 - a. RC had invited CJ & TG to complete the BAH1 criteria matrix. He noted that this was not needed for 15 Sep but would be required as evidence. They agreed to visit properties mentioned together later and complete the form.
 - b. B&DBC and AECOM comments were expected on 16 & 19 Aug respectively. RC would amend the pre-submission subsequently with advice from OH.
 - c. RC explained the timetable Highclere Estate (HE) were working to. Documentation was expected by 29 Aug having been considered and agreed by Lord Carnarvon (LC). At present work was being undertaken by consultants in various fields looking at housing, access, etc. The need to ensure the illustrative layout was policy compliant and ideally confirmed before being endorsed by LC had been noted. RC would contact Savills next week for another update.
 - d. RC noted the distribution list was extensive and should include those that had been consulted. B&DBC were providing a Schedule 1 list to which others would have to be added.
 - e. RC considered the additional papers needed to support the pre-submission had mostly been compiled. He would re-check once amendments had been made and ensure DD's contributions were added.
3. **Launch**
 - a. RC explained that the launch would involve stands displaying policies. It would need an introduction and reminder of how we had reached this point (programme chart) and at the end where the plan would go next. Also on display should be how to comment (+/-). No feedback would be sought on the day. Members of the SG would be on hand to talk about the plan, how to give feedback and next steps.
 - b. Copies of the plan would be available in the Portal Hall and at points around the Parish. These could include: Sports Club, Church, pubs, and possibly the schools. They should be accompanied by a sign which would point out where copies might be found online once hard copies had been taken.
 - c. Set up would take place on Sat 14 Sep (time tbc) in the Portal Hall.
 - d. The launch would be advertised across various media; NWN, next-door.com, the Parish Magazine and by a comprehensive leaflet drop across the parish starting on 10 Sep. This would include an explanation of how to make comments.
 - e. RC noted that the Parish Council will be invited to agree the pre-submission on 9 Sep and he will circulate to Cllrs once complete beforehand.

4. **AOB.**

- a. RC will discuss the addition of a Key View with DD on her return.
- b. Mention was made of the public meeting scheduled for 28 Aug to hear views about Falcon Developments housing proposals.

5. **Next meeting.** It agreed that the next NP SG meeting would be held on Wed 4 Sep at 1700 hrs in the Portal Hall.